



**Office of Student Financial Services
Excess Funds Transfer Agreement
Eligible for ONLINE and GRADUATE
Students ONLY**

I understand that my financial aid and/or payments exceed my charges for this semester, creating an excess of funds that I wish to use for the purchase of books and/or educational supplies. Therefore, I hereby authorize Utica College to make payment directly on my behalf to the Barnes & Noble Bookstore using excess funds (anticipated or finalized) from my student account.

I certify that I am currently attending classes at Utica College. In the event that I withdraw from this semester or if there are any changes in my financial aid resulting in a balance due, I understand that I will be responsible to pay any remaining balance, including the amount of this excess funds transfer.

Student Name _____

Student ID _____

Amount approved _____

SFS Approval _____

Student Signature

Today's date

Can be faxed to (315) 792-3368 or scanned/emailed to sfs@utica.edu